



200 East Grand Avenue
Des Moines, IA 50309
volunteeriowa.org | iowamentoring.org

EXCELLENCE IN MENTORING AWARDS

RECOGNIZING OUTSTANDING MENTORS IN IOWA

Established 2009

Nomination materials, including a photo and letter(s) of recommendation, must be postmarked or submitted electronically by Jan. 21, 2020.

Incomplete forms, misdirected mail, or materials received after the deadline will not be considered.

Questions? E-mail mentor@iowaeda.com or call 515.348.6236

ELIGIBILITY

- Any Iowa mentor who has been mentoring for at least two years with a youth mentoring program in Iowa that is currently certified by and in good standing with the Iowa Mentoring Partnership may be nominated.
- Qualified nominees will possess a compelling mentoring story that exemplifies both the spirit and positive benefits of mentoring.
- Current employees and members of the boards of directors of the Iowa Mentoring Partnership or Volunteer Iowa, along with current employees of the Governor’s Office, are not eligible to receive this award.

CRITERIA

- **FOR THE NOMINATION TO BE ACCEPTED AND REVIEWED, ALL REQUESTED INFORMATION, INCLUDING LETTER(S) OF RECOMMENDATION, MUST BE SUBMITTED TOGETHER.**
- **Advocacy and Leadership** – How has the nominee gone above and beyond their expected mentoring duties by serving as a mentoring advocate in the local community? How has the nominee demonstrated leadership in engaging others to become involved with mentoring?
- **Innovation** — How does the nominee stand out among others in exhibiting creativity and tenacity surrounding their work in mentoring? How does the mentor take an active approach to support their mentee by connecting them to community resources, partnerships, and/or other diverse experiences?
- **Impact** — Highlights of the mentoring relationship should illustrate how positive experiences have altered the life of the mentee for the better. Have quantitative and/or qualitative improvements been observed in the mentee in regard to their academic achievement, relationships, etc.?
- **Commitment** — How does the nominee consistently demonstrate an extraordinary commitment and passion toward their mentee and the mentoring program?

SELECTION PROCESS — A review panel comprised of leaders and experts in youth mentoring will evaluate submissions and make selections based on the criteria listed above.

NOTIFICATION — The individuals selected will receive a congratulatory letter from the Governor’s Office inviting them to accept their award in person; a copy will be sent to the person who submitted the nomination.

RECOGNITION — Awards are presented during a special ceremony in the State Capitol Building. The award winner’s mentee and the person who submitted the nomination will also be invited to attend the ceremony.

SUBMISSION INSTRUCTIONS: It is strongly recommended that nominations first be prepared in a word processing document. Use the following pages to help collect and organize the information so it can be easily copied and pasted into the online form. Not only does this let the nominator collect, write, edit, and check character counts but it also ensures that any disruptions (e.g., loss of internet connection) do not mean loss of time and work.

One photo of the nominee and minimum of one letter of recommendation should be included with the nomination, but do NOT include CDs, DVDs, newspaper articles, notebooks, or other materials. Late, incomplete or misdirected nomination forms will be disqualified.

Nominations must be postmarked, submitted online, or e-mailed by Jan. 21, 2020:

ONLINE (PREFERRED METHOD)	BY E-MAIL	BY MAIL
Link and instructions for the online nomination form can be found at iowamentoring.org	To mentor@iowaeda.com (MS Word attachment preferred). Include “ATTN: EMA” in the subject line.	Volunteer Iowa ATTN: Iowa Mentoring Partnership 200 East Grand Avenue Des Moines, Iowa 50309
Attach a jpg or png photo.	Attach a jpg or png photo.	Include one photo.

NOMINATION FORM

EXCELLENCE IN MENTORING AWARD

NOMINEE INFORMATION

Nominee Name: _____
EXACTLY as it is to appear on the award plaque if they are selected.

Nominee Mailing Address: _____

Nominee City, State, Zip Code: _____

Nominee's County of Residence: _____

Nominee's Length of Service (number of years): _____

Nominee's Daytime Phone Number (include area code): _____

Nominee's E-mail address: _____

NOMINATION SUBMITTED BY

Name: _____

Organization/Company: _____

Mailing Address: _____

City, State, Zip Code: _____

Daytime Phone Number (include area code): _____

E-mail Address: _____

Assurance

I hereby certify that the information being submitted is an accurate representation of the service performed by the nominee.

Nominator's Signature: _____

Nominator's typed or printed name: _____ Date: _____

Don't forget! You need to include a good quality photo with your submission.

Provide brief, but detailed and specific, information to address each of the included essay questions. Every component of each question must be answered; there is a 500-word limit for each section. Use specific examples to illustrate the scope and extent of the nominee's activities as a mentor.

Summary — Provide a brief statement describing the nominee's history with mentoring, and why they are worthy of being selected for an Excellence in Mentoring Award.

Advocacy and Leadership — Explain how the nominee has gone above and beyond their expected mentoring duties by serving as a mentoring advocate in the local community. Provide at least one specific example of how the nominee has demonstrated leadership in engaging others to be involved with mentoring.

Innovation — Describe how the nominee stands out among others in exhibiting creativity and tenacity surrounding their work in mentoring. Provide specific examples of how the mentor takes an active approach to support their mentee by connecting them to community resources, partnerships and/or other diverse experiences.

Impact — Share one or two highlights of the nominee's mentoring relationship to illustrate how positive experiences have altered the life of the mentee for the better. Provide specific examples of quantitative and/or qualitative improvements that have been observed in the mentee in regard to their academic achievement, relationships, etc.

Commitment — Describe how the nominee demonstrates an extraordinary commitment and passion toward their mentee and the mentoring program.

Letter of recommendation (*minimum of one, maximum of three*) from someone familiar with the nominee who can verify the scope and extent of their mentoring activities (letter cannot come from the nominee or a relative). Letters to "Dear Selection Committee," must include the full name, organization, e-mail address and daytime phone number of the person submitting the letter, and should address the following:

- How long and in what ways have you known the nominee?
- Why do you think this nominee is worthy of being selected for an Excellence in Mentoring Award?
- What would you like the selection committee to know about this nominee and their efforts that's not included elsewhere in the nomination form?
- **LETTER(S) MUST BE SUBMITTED WITH THE NOMINATION FORM AND NOT SENT SEPARATELY.**